

# Call for Offers

## Subject

REOS Production SRL has decided to establish manufacturing of LED Street Lights as an additional business field at their location in Giurgiu, Romania. This undertaking is based on close cooperation with Q-Free ASA from Norway contributing with a full development package and expertise for redesign of LED lamp and is enabled through part-funding by Innovation Norway.

To guarantee successful realisation of the entire project REOS is now looking for a specific consultancy partner [CONSULTANT] assisting with steering and guiding of the entire project.

Now, therefore, REOS Production SRL invites consultancy companies to submit their offers according to the following terms of reference for entering a respective contract with REOS.

## Objectives & Characteristics

CONSULTANT should be a company registered within EU. As the representative of this firm a physical person, acting as the permanent adviser to REOS for the whole project period, has to be presented with respective CV (EU Format). A Declaration of Availability, signed by the nominated person, has to be provided as well.

As indispensable qualifications have to be proved:

- Working experience in Romania, preferably in/around Giurgiu
- Familiarity with ITS/ATMS subjects, focussed on LED illumination
- Long-term experience in working together with funding institutions / IFIs, if possible with Innovation Norway in particular
- Knowledge about contracting arrangements, public procurement and PPP-Models

Consultancy to be provided comprises:

- Coordination between REOS and Q-Free
- Coordination between REOS and Innovation Norway
- Analysis and advise on necessary adaptations of all project structures
- Assistance with all related legal issues
- Assistance with documentation, reports, forms and other administrative issues
- Evidence of all reporting or declaration necessities
- Provision of international contacts regarding identification of partners in fields of research, supply, sales or funding
- Assistance with implementation of a certain training programme
- Assistance with publication and marketing activities
- Assistance with cross-border management procedures
- Assistance with crisis management when required

Respective expertise for all the subjects listed above have to be proved conveniently.

In addition to the personal advice all required various research or preparatory work or assistance should be carried out by Junior Consultant(s).

## **Terms**

The contract will effectively start with August 1<sup>st</sup>, 2014 and will be terminated with April 30<sup>th</sup>, 2016.

This call is published on Thursday, July 10<sup>th</sup>, 2014. Proposals will be accepted when arriving until Friday, July 25<sup>th</sup>, 2014

## **Volumes**

It is expected that a team of at least one expert together with an assistant should work at least four days per month exclusively for this project. In the initial phase that analysis of all documents, information and activities already put in place asks for another twelve days of team work.

As for coverage of all side costs (Travel expenses, etc.) 5% of full fees are accepted to be added as a lump-sum.

It has to be clear that no way total of payments asked for are allowed to exceed an amount of EUR 207,000.

## **Information**

For further or more detailed information, please, contact Lucian Florea via e-mail at [lucian.florea@reosproduction.eu](mailto:lucian.florea@reosproduction.eu).

## **Awarding**

Offers can be submitted within the given period either via e-mail to [contact@reosproduction.eu](mailto:contact@reosproduction.eu).

All proposals submitted on time will be checked accordingly regarding their fulfilment of given features and completeness. Only offers passing this assessment procedure positively will be evaluated concerning technical and financial issues. Ranking of offers will count primarily on optimal provision of services required.

Candidates selected will be invited for negotiations regarding detailed execution and fees asked for. A final decision will be taken until July 30<sup>th</sup>, 2014. Immediately after that a respective contract between REOS and the chosen CONSULTANT will be established.